
Annual Leadership Retreat

Leadership Retreat Agenda

Developing a Ministry Action Plan

Suggested Meeting Etiquette

- Turn off your phone.
- Use laptop only for notes and research, no e-mail, facebook or checking scores.
- Don't use social media (facebook, instagram, twitter, etc...)
- Value our time together.
- Speak concisely, ask questions, and don't monopolize discussion.

We get so little time together as a team. Let's honor each other and be all here.

Session 1: Personal Histories & Strengths

Session 2: Church Systems Assessment Tool

Session 3: State of the Church

Session 4: SWOT

Session 5: Action Planning for 2013

Session 1: Personal Histories & Strengths

Personal Histories

Go around the room and answer the following questions about yourself:

- Where did you grow up?
- How many siblings do you have, and where did you fall in the order (first, middle, youngest, etc...)?
- What was the most difficult or important challenge of your childhood?

Share what you learned about each other that you didn't know.

Personal Strengths

What is each person's most important quality that contributes to the strength of our team? What is it you appreciate most about this person?

- List names here
- name 1
- name 2
- name 3
- etc

Share your answers one at a time. Each team member will have a chance to respond with comments, observations, or questions.

What are 1 or 2 takeaways that you gained personally from this exercise?

Session 2: Church Systems Assessment Tool

Take 10 minutes to complete the Church Systems Assessment tool

- Each team member should complete this tool.

Take a 10 minute break (have one member compile results from tool)

Discuss the following:

- Which system(s) seem to be our strongest? Why is that?
- Which system(s) seem to be our weakest? Why is that?
- In what ways does this affect our ability to...
 - Reach new people?
 - Develop disciples?
 - Reproduce and develop leaders?
 - Start new ministries?
 - Launch new churches?
- Which system should we address in order to increase our effectiveness this next ministry season?

Session 3: State of the Church

Successes of the past year

- Discipleship: _____
- Evangelism: _____
- Worship: _____
- Missions: _____
- Fellowship: _____
- Financials: _____
- Facilities: _____
- Community Involvement: _____
- Other: _____

Challenges of the past year

- Discipleship: _____
- Evangelism: _____
- Worship: _____
- Missions: _____
- Fellowship: _____
- Financials: _____
- Facilities: _____
- Community Involvement: _____
- Other: _____

Question:

“Has our congregation changed in the last year?” If so, how?

Session 4: SWOT

- **Strengths**
 - What has led to our congregations successes (last year, last 4+ years)?
 - What is our congregation known for that we can capitalize on to help us accomplish our mission?
 - What are the good things that people say about our congregation?
 - What are our congregation's strengths as a church?

- **Weaknesses**
 - What do we need to improve on in order to accomplish our mission?
 - What are the weaknesses within our structure, processes, systems, facilities, leadership, attendees, and church culture that may hinder us from accomplishing our mission?

- **Opportunities**
 - What opportunities are presenting themselves to us based on our strengths and weaknesses?
 - What should we do that we are not doing today in order to accomplish our mission?

- **Threats**
 - What are the issues, concerns, roadblocks, barriers, and threats to accomplishing our mission?
 - What are the biggest barriers that could limit our growth and health as a church?
 - What are we doing that does not align with our mission, vision, and values? Could we eliminate or stop doing them?

Session 5: Action Planning 2013

Identify 2-5 high level goals for the next year.

- Based on our current church size reality, research on breaking church size barriers, and our discussion; what 2-5 things should be do in the next year in order to break into the next church size category?

Answer the following questions on your own...

(Your answer to these questions should not be something that is always important. We are looking for the most important things to do that we need to do over the next 6-12 months)

Question 1: If we don't accomplish _____ in the next year we will have failed at our mission and vision.

Question 2: If we do not _____ our church will not break the next church size barrier and be able to minister to more people and plant more churches.

Review and Evaluate the Suggestions

Evaluate with the following questions:

"Is this something that is always important"

"When are we not focused on this?"

"How is that different from every year?"

Identify the 2-5 Goals Which Rise to the Top as Most Important

- Give opportunity for discussion (1 minute to convince us)

Action Plan Creation (2-5 items)

- Identify 2-5 GOALS
- Begin to create your Ministry Action Plan from this process